

# Oklahoma State University Policy and Procedures

**SPOUSAL/PARTNER HIRES**

**2-0107  
ACADEMIC AFFAIRS  
July 2009**

## POLICY

1.01 Oklahoma State University is committed to assisting qualified candidates by exploring dual career hires for spouses/partners of prospective tenure-track or tenured faculty within the University community. Such a commitment is viewed as a positive inducement for recruiting quality faculty to the University.

## PROCEDURE

2.01 While such employment cannot be guaranteed, the Office of the Vice President for Academic Affairs will assist the requesting dean in identifying open positions in other colleges that may be of interest to the spouse/partner.

2.02 If the spouse/partner of an incoming tenure-track or tenured faculty member is interested in a staff (exempt or non-exempt) position on campus, the requesting dean will contact OSU Human Resources for information on available positions.

2.03 It is understood that the spouse/partner will be clearly qualified for any prospective position.

2.04 Within the University, the final employment decision rests with the unit administrator and dean of the unit being asked to accommodate the hire.

2.05 If the spouse/partner of an incoming tenure-track or tenured faculty member is interested in a position in the Stillwater community or surrounding area, the individual should be encouraged to seek out information on websites for the:

- A. Stillwater Chamber of Commerce featuring links to Oklahoma State University, Ocean Dental, Meridian Technology Center, and Stillwater Medical Center (<http://www.stillwaterchamber.org/general.asp?id=566>);
- B. The City of Stillwater ([http://stillwater.org/iframe\\_wrapper.php?page=jobs.htm&h=1800&bc=36](http://stillwater.org/iframe_wrapper.php?page=jobs.htm&h=1800&bc=36));

C. Stillwater Public Schools (<http://www.stillwater.k12.ok.us/dnn/default.aspx>);

2.06 Personal inquiries to off-campus employers could also be directed to local financial institutions, industry leaders, and numerous specialty businesses.

Recommended:

Faculty Council Recommendation 08-03-02-FAC

Approved:

Council of Deans, December 11, 2008

Executive Team, July 2009